

**HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE  
(HCAAC)**

Virtual  
September 20, 2021

The Huron County Accessibility Advisory Committee met virtually due to the County of Huron's COVID response plan, on September 20, 2021.

**1. Warden Glen McNeil called the Huron County Accessibility Advisory Committee (HCAAC) meeting to order at 9:01 AM.**

All members of the Committee were present except members Falconer, O'Reilly and Sawchuk. Member Kerley joined at 9:06 AM. Staff present: Accessibility Coordinator Carol Leeming, County Planner Celina Whaling-Rae, Working Group Chair Florence Witherspoon, Building Official Jenny Zimmer and County Clerk Susan Cronin.

**2. Approval of the Agenda:**

Moved by: Member Fisher and Seconded by: Member Jacques

THAT:

The Huron County Accessibility Advisory Committee Agenda for September 20, 2021 be approved as presented.

CARRIED

**3. Declaration of Pecuniary Interest and the General Nature Thereof:**

There were no declarations of pecuniary interest stated.

**4. Minutes of Previous Meeting:**

Moved by: Member Sebastian and Seconded by: Member McLachlan

THAT:

The minutes of the Huron County Accessibility Advisory Committee meeting of June 14, 2021 be adopted as circulated.

CARRIED

**5. Delegations/Petitions/Presentations: None.**

**6. Committee Member Issues: None.**

**7. Reports of the Accessibility Coordinator:**

**7.1. Accessibility Coordinator's Report September 2021 (presented by Carol Leeming)**

Moved by: Member Sebastian and Seconded by: Member Fisher

THAT:

The Huron County Accessibility Advisory Committee receives the report by Carol Leeming, Accessibility Coordinator, dated September 20, 2021, titled Accessibility Coordinator's Report September 2021, as presented for information.

CARRIED

**8. Reports of the HCAAC Sub-Committees:**

**8.1. Update from Accessibility Review Committee (presented by Carol Leeming)**

Moved by: Member Kerley and Seconded by: Member Jacques

THAT:

The Huron County Accessibility Advisory Committee receives the report by Carol Leeming, Accessibility Coordinator, dated September 20, 2021, titled Update from the Accessibility Review Committee, as presented for information.

CARRIED

8.2. Update from Education Sub-Committee (presented by Carol Leeming)

Moved by: Member Jacques and Seconded by: Member Sebastian

THAT:

The Huron County Accessibility Advisory Committee receives the report of the Accessibility Education Sub-Committee dated September 20, 2021, as presented for information.

CARRIED

8.3 Reports of the HCAAC Sub-Committees

Verbal Reports From:

Accessibility Education Sub-Committee

The Award of Merit nominees were approved. A presentation will be made at the next meeting. Business Accessibility webinar for businesses on compliance requirements was circulated to members..

Accessibility Review Sub-Committee-reviewed above.

Directive and Regulation Review Committee – the annual and multi-year plans are being reviewed and will be circulated to members prior to the next meeting.

Working Group – a meeting is planned for October. Municipal Elections and the annual and multi-year plans will be reviewed.

Moved by: Member Jacques and Seconded by: Member McLachlan

THAT:

The Huron County Accessibility Advisory Committee receives the verbal reports Accessibility Education Sub-Committee, Accessibility Review Sub-Committee, Directive and Regulation Review Committee and Working Group, as presented for information.

CARRIED

**9. New Business and/or Unfinished Business: None.**

**10. Correspondence:**

Moved by: Member McLachlan and Seconded by: Member Kerley

THAT:

The Huron County Accessibility Committee receives correspondence for information.

CARRIED

**11. Financial Statements:**

11.1. Financial Statements: (presented by Lisa Harvey)

The financial statements for the month ending July 31, 2021 were reviewed.

Moved by: Member Jacques and Seconded by: Member Sebastian

THAT:

The financial statements for the month ending July 31, 2021 be received.

CARRIED

**12. Closed to the Public Session:** None.

**13. Items for the Next Meeting Agenda:**

Updates from:

- Accessibility Review Sub-Committee:
- Directive and Regulation Review Sub-Committee
- Accessibility Education Sub-Committee
- Annual and 5 Year Plans
- Report on Portable Outdoor Washroom

**14. Next Meeting:**

The next meeting of the Huron County Accessibility Advisory Committee will be a virtual meeting on Monday, November 22, 2021 at 9:00 AM.

**15. Adjournment:**

Moved by: Member Jacques and Seconded by: Member Kerley

THAT:

The Huron County Accessibility Advisory Committee meeting adjourn at 9:22 AM.

CARRIED

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Chair Glen McNeil