

HURON COUNTY BOARD OF HEALTH

Clinton, Ontario
December 5, 2019

The Board of Health met in Seminar Room 2 at the Health and Library Complex south of Clinton on the 5th day of December. Members of the Board present: Warden J. Ginn, J. Fergusson, D. Jewitt, B. MacLellan, and M. Murdock. Members of the Board absent: R. Watt. Staff present: County Clerk Susan Cronin, Acting Medical Officer of Health Dr. Maarten Bokhout, Public Health Managers Tanya Sangster, Barb Leavitt, Lori Holmes and Christina Taylor.

1. Chair David Jewitt called the Board of Health meeting to order at 9:02 AM:

2. Agenda and Reports:

As this was the last meeting of the Huron County Board of Health, Chair Jewitt thanked board members and staff for their work and support especially during the merger of the Huron and Perth Health Units.

MOTION:

Moved by: Warden Ginn and Seconded by: Member Murdock

THAT:

The Board of Health agenda for December 5, 2019 be accepted and all reports included in the agenda be received as presented.

CARRIED

3. Declaration of Pecuniary Interest and the General Nature Thereof:

There were no declarations stated.

4. Minutes of Previous Session:

MOTION:

Moved by: Member MacLellan and Seconded by: Member Fergusson

THAT:

The minutes of the Board of Health meeting of November 7, 2019 be adopted as circulated.

CARRIED

5. Board Member Issues:

Warden Ginn stated that this was his last meeting on the Board of Health as he will not be a member of the new board. He thanked staff for their support over the past many years.

6. Administrative Issues:

Tanya Sangster invited board members to the Christmas luncheon and staff meeting on Monday December 9, 2019.

Tanya Sangster informed members that the province has released the Seniors Dental Care program. Huron County has signed contracts with two dentists for the provision of this program.

6.1 Update from the Transition Committee – Tanya Sangster reviewed an update from MOH Miriam Klassen.

After a long partial pause, during which program work continued but many other work streams cut back drastically, we finally received clear direction from the Ministry to proceed with a full merger and we also received budget confirmation. Since that time, here is what has been accomplished:

- Program Subcommittees completed CSA and FSM with recommendations to the PWG
 - PWG completed the next draft of the Org Chart, which goes all the way to the front-line staff level
 - 2 Manager positions have been filled internally from a pool of great candidates, Wade Sanford has accepted the IT Specialist position as a 6 month secondment (to be re-evaluated at that time), Christina Taylor has accepted the appointment of Privacy Officer, Jennifer Duffin has accepted the appointment of CNO
- HPPH will be well supported by these roles.*
- The Foundations team created an Operational Planning/Program Planning tool and teams have been getting together to develop HPPH program plans for 2020
 - The Management Team has determined the program structure for the ASP and are prepared to submit a HPPH ASP for 2020
 - A joint HPPH 2020 budget which will be previewed by both boards in 2019, and approved by the new board in 2020
 - The non-union compensation package has been prepared for Board approval during their first meeting January 2, 2020
 - The new logo has been developed
 - A new domain name has been secured
 - The new website content has been created
 - A non-disclosure agreement and a data sharing agreement have been signed
 - Payroll and accounting data have been extracted from HCHU in preparation for the new organization
 - An IT plan has been developed to ensure hardware and software transition
 - New technology has been installed or will be installed across sites by Dec 30th
 - A plan has been developed for the intranet ready for launch for January 01 (WAVE)
 - The obligated municipalities have been invited to appoint new board members, who will attend their first board meeting January 2 in Clinton

Jim Fergusson, Dave Jewitt, Bernie McLellan, Myles Murdock (Huron County)

Todd Kasenberg, Bob Wilhelm (Perth County)

Marg Luna (St. Marys)

Bonnie Henderson, Kathy Vassilakos (Stratford)

- Board by-laws have been completed
- Numerous draft Board P+Ps have been completed and many more will be completed prior to January 1

And if all goes according to plans:

- Partners/stakeholders will receive communications to prepare them for the new HPPH
- The merger agreement will be signed before Dec 31
- Payroll will be combined as of Jan 1, 2020, and after that your paystub will reflect that HPPH is paying you (hopefully on time)
- The new website will be ready for launch on January 1, 2020
- The WAVE intranet for all staff will be ready for launch on January 1, 2020
- We will enter our HPPH offices in 2020, our computers/phones/keycards/FOBs will work; if not, we will continue our work in other ways until the IT team can fix the issues
- Finally, we can all get back to the work of Public Health!

7. Information Session:

- 7.1 2020 Board of Health Budget – Summary of Municipally Cost Shared Mandatory Program Budgets: (presented by Julie Pauli, Business Administrator, Perth District Health Unit)

MOTION:

Moved by: Warden Ginn and Seconded by: Member MacLellan

THAT:

The Board of Health accepts the report of Julie Pauli, Business Administrator, Perth District Health Unit, dated December 5, 2019, titled 2020 Board of Health Budget – Summary of Municipally Cost Shared Mandatory Program Budgets, as presented for information.

CARRIED

8. Program Reports:

- 8.1 Climate Change Report Update: (presented by Laura O'Rourke, Senior Public Health Promoter)

MOTION:

Moved by: Member Murdock and Seconded by: Warden Ginn

THAT:

The Board of Health accepts the report of Laura O'Rourke, Senior Public Health Promoter, dated December 5, 2019, titled Climate Change Report Update, as presented for information.

CARRIED

- 8.2 Commemoration Committee Report: (presented by Angela Willert, Public Health Supervisor)

MOTION:

Moved by: Warden Ginn and Seconded by: Member Fergusson

THAT:

The Board of Health accepts the report of Angela Willert, Public Health Supervisor, dated December 5, 2019, titled Commemoration Committee Report, as presented for information.

CARRIED

- 8.3 Sexual Health Program Update: (presented by Kate Underwood, Public Health Nurse and Annie O'Dette, Public Health Nurse)

MOTION:

Moved by: Member MacLellan and Seconded by: Member Murdock

THAT:

The Board of Health accepts the report of Kate Underwood, Public Health Nurse, Annie O'Dette, Public Health Nurse and Christina Taylor, Public Health Manager, dated December 5, 2019, titled Sexual Health Program Update, as presented for information.

CARRIED

- 8.4 Huron Perth Public Health Board Policies: (presented by Barb Leavitt, Public Health Manager and Tanya Sangster, Public Health Manager)

MOTION:

Moved by: Member MacLellan and Seconded by: Warden Ginn

THAT:

The Board of Health accepts the report of Barb Leavitt, Public Health Manager and Christina Taylor, Public Health Manager, dated December 5, 2019, titled Huron Perth Public Health Board Policies, as presented for information.

CARRIED

8.5 Huron County Wind Turbine Study about Noise, Vibration, and Light: (presented by Erica Clark, Epidemiologist)

MOTION:

Moved by: Member Murdock and Seconded by: Member Fergusson

THAT:

The Board of Health accepts the report of Erica Clark, Epidemiologist, dated December 5, 2019, titled Huron County Wind Turbine Study about Noise, Vibration, and Light, as presented for information.

CARRIED

8.6 Benefits Carrier: (presented by Tanya Sangster, Public Health Manager)

MOTION:

Moved by: Warden Ginn and Seconded by: Member Fergusson

THAT:

The Board of Health accepts the report of Tanya Sangster, Public Health Manager, dated December 5, 2019, titled Benefits Carrier, as presented for information;

AND FURTHER THAT:

The Board of Health approves the transfer of all non-union employees to the Perth District Health Unit on December 31, 2019 to facilitate the essential transfer to the Huron Perth Public Health benefits carrier.

CARRIED

9. Acting Medical Officer of Health Update and Administration Update:

9.1 Acting Medical Officer of Health Update: (presented by Dr. Maarten Bokhout)

MOTION:

Moved by: Member Murdock and Seconded by: Member Fergusson

THAT:

The Board of Health accepts the report of Dr. Maarten Bokhout, Acting Medical Officer of Health dated December 5, 2019, titled Acting Medical Officer of Health Update, as presented for information.

CARRIED

9.2 Administration Update: (presented by Dr. Maarten Bokhout)

MOTION:

Moved by: Warden Ginn and Seconded by: Member MacLellan

THAT:

The Board of Health accepts the report of the Huron County Health Unit Management Team, dated December 5, 2019, titled Administration Update, as presented for information.

CARRIED

10. Correspondence:

MOTION:

Moved by: Member Murdock and Seconded by: Warden Ginn

THAT:

The Board of Health accepts correspondence not specifically dealt with, for information.

CARRIED

11. Closed to the Public Session:

MOTION:

Moved by: Member MacLellan and Seconded by: Member Fergusson

THAT:

The Board of Health do now go into a Closed to the Public Session at 10:11 AM under Section 239 of the Municipal Act, 2001 as amended; to discuss an item/items that relates to:

1. Personal matters about an identifiable individual, including municipal or local Board employees – transition update;

AND FURTHER THAT:

Clerk Susan Cronin remain in attendance.

CARRIED

MOTION:

Moved by: Warden Ginn and Seconded by: Member MacLellan

THAT:

The Board of Health rise from the Closed to the Public Session at 10:24 AM.

CARRIED

- Reporting Out – Chair Jewitt stated that members were updated on Huron Perth Amalgamation and approved past closed meeting minutes.

12. Next Meeting:

The next meeting of the joint Huron Perth Board of Health will be on Thursday, January 2, 2019 at 9:30 AM in Seminar Room 2 at the Health & Library Complex, south of Clinton.

13. Adjournment:

MOTION:

Moved by: Member Murdock and Seconded by: Member MacLellan

THAT:

The Board of Health meeting adjourn at 10:26 AM.

CARRIED

Chair Jewitt