

County of Huron  
**ECONOMIC DEVELOPMENT BOARD MINUTES**  
Monday, May 29, 2017 at 5:00 p.m.  
Carling Room, South Huron Municipal Office  
322 Main Street, Exeter

The Economic Development Board met in the Carling Room at the South Huron Municipal Office in Exeter on May 29, 2017. All members of the Board were present except Member Martin Vanderloo.

**1. Chair Jim Lynn called the Economic Development Board meeting to order at 5:00 p.m.**

**2. Motion to Accept the Agenda and Receive All Reports:**

MOTION:

Moved by: Member Eddington and Seconded by: Member Sparling

THAT:

The Economic Development Board Agenda for May 29, 2017 be accepted and all the reports included in the Agenda, be received.

CARRIED

**3. Declaration of Pecuniary Interest and the General Nature Thereof: None Stated**

**4. Minutes of Previous Meeting:**

MOTION:

Moved by: Member Smith and Seconded by: Member Nummelin

THAT:

The minutes of the Economic Development Board meeting of April 24, 2017 be adopted as circulated.

CARRIED

MOTION:

Moved by: Member Nummelin and Seconded by: Member Gowing

THAT:

The minutes of the Special Economic Development Board meeting of May 5, 2017 be adopted as circulated.

CARRIED

**5. Business Arising from Previous Minutes:**

5.1 Update / Discussion on Terms of Reference Document presentation to County Council.

**6. Opening Comments and Updates from the Chair:**

County of Huron  
**ECONOMIC DEVELOPMENT MINUTES**  
Monday, May 29, 2017  
~ Page 2 ~

Chair Jim Lynn welcomed the South Huron Economic Development members to the meeting and stated he was pleased to have them present. The joint meeting with South Huron will help to build relationships and provide an opportunity to hear South Huron's key priorities for the term.

**7. Delegations:**

7.1 Marissa Vaughan, South Huron Councillor, provided an update on the South Huron Ambassador Program called "From Concept to Implementation."

**8. Business Friendly Development Process Consulting Report:**

MOTION:

Moved by: Member Gowing and Seconded by: Member Marshall

THAT:

The Economic Development Board receives the report by Andrew Kemp, Director of Economic Development, dated May 29, 2017, titled Business Development Process Update, as presented; AND FURTHER THAT:

Andrew Kemp, Director of Economic Development, is directed to present a report detailing further action and how to get other stakeholders involved.

CARRIED

**9. Tourism, Arts and Culture Task Force Update:**

MOTION:

Moved by: Member Sparling and Seconded by: Member Steffler

THAT:

The Economic Development Board receives the report by Scott Currie, Communications Coordinator, dated May 29, 2017, titled Tourism, Arts and Culture Task Force Update, as presented;

AND FURTHER THAT:

The Board adopts the proposed 2017 Terms of Reference and Work Plan of the Tourism, Arts and Culture Task Force;

AND FURTHER THAT:

Scott Currie, Communications Coordinator report back to the Board on the measurements of success at the November 2017 Board meeting.

CARRIED

**10. Follow Up Items:**

10.1 Workforce Development

10.2 Letter to lower tiers from the Municipal Officers Meeting.

**11. Future Meeting Topics:**

County of Huron  
**ECONOMIC DEVELOPMENT MINUTES**  
Monday, May 29, 2017  
~ Page 3 ~

- 11.1 Agricultural Specialist from Chatham-Kent.
- 11.2 Deep Nuclear Repository.
- 11.3 Maitland Conservation Authority Request to attend.

**12. Presentations:** None

**13. Financials:**

Financial statements for the period ending March 31, 2017 were reviewed.

DEPARTMENT PROGRAM	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
Ec Dev Board	270	-	17,184	38,361	16,914	38,361

MOTION:

Moved by: Member Smith and Seconded by: Member Marshall

THAT:

The Financial statements for the period ending March 31, 2017 be received as presented.

CARRIED

**14. Next Meeting:**

The next meeting of the Economic Development Board will be Monday, June 26, 2017 at 5:00 p.m. at The REACH Centre, 169 Beech St, Clinton.

**15. Adjournment:**

MOTION:

Moved by: Member Sparling and Seconded by: Member Eddington

THAT:

The Economic Development Board meeting adjourn at 7:40 p.m.

CARRIED