



# Accessibility Advisory Committee

Minutes - November 18, 2013

GODERICH, ONTARIO



# **HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE (HCAAC)**

Goderich, Ontario  
November 18, 2013

The Huron County Accessibility Advisory Committee met in the Court House Council Chambers, Goderich on the 18<sup>th</sup> of November 2013.

- 1.** Chair Gowing called the meeting to order at 9:33 a.m. and welcomed the members to the meeting. All members of the Committee were present except **Member O'Reilly**.

Staff present: Accessibility Coordinator Sandra Thompson, County Planner Arthur Churchyard, Planner Mitchell Avis, ODA Working Group Representative Janice Hallahan, Social Services representative Erin Schooley, CBO representative Paul Josling, Clerk Susan Cronin.

## **2. Pecuniary Interest:**

There were no declarations of pecuniary interest.

## **3. Resignations & Introductions:**

Jim Spence, CBO representative has retired. Introduction of Paul Josling, Huron East as replacement.

Janice Hallahan, Town of Goderich replacement of Lynda Rotteau, Working Group Representative.

Genevieve Scharback, Clerk Township of Howick (not in attendance) has agreed to be Chair of the Working Group.

## **4. Agenda:**

MOTION:

Moved by: Member McLachlan and Seconded by: Member Austin

THAT:

The HCAAC Agenda for November 18, 2013 be accepted and all the Reports included in the Agenda be received.

CARRIED

## **5. Minutes:**

MOTION:

Moved by: Member Falconer and Seconded by: Member Bezaire

THAT:

The minutes of the September 16, 2013 Huron County Accessibility Advisory Committee be adopted as presented.

CARRIED

## **6. Committee Member Issues:**

Warden Robertson reviewed his experience travelling with a companion in a wheelchair to Toronto on the train.

Member McCauley requested an update on the 2013 IPM.

## **7. Report of the Accessibility Co-ordinator:**

Sandra Thompson, Accessibility Co-ordinator presented the reports for the information of the Board.

### 7.1 2014 Annual Accessibility Plan

MOTION:

Moved By: Member Falconer and Seconded By: Member Braun

THAT:

The HCAAC recommend that the Accessibility Coordinator request that the Senior Management Team review and provide feedback on the 2014 Annual Accessibility Plan;

AND FURTHER THAT:

**The Accessibility Coordinator incorporate the Senior Management Team's feedback and present the revised document to the Council of Huron County for approval and posting on the County of Huron website to ensure compliance with the AODA.**

CARRIED

### 7.2 2013 Accessibility Accomplishments of Huron County and the Accessibility Advisory Committee document.

MOTION

Moved By: Member Falconer and Seconded By: Member Hicks

THAT:

The HCAAC recommend to the Huron County Council that the document entitled 2013 Accessibility Accomplishments of Huron County and the Accessibility Advisory Committee as amended be approved as presented and posted to the Huron County website to ensure compliance with the AODA.

CARRIED

Sandra Thompson informed members that the IPM 2013 was not a huge success in regards to public response but was successful with connection to Perth County.

Future joint ventures with Perth County are in progress. There were concerns addressed with involvement in future IPMs. The Huron County Planning Department is compiling a list of issues for consideration at the 2017 IPM in Huron County.

MOTION

Moved By: Member McCauley and Seconded By: Member Fisher

THAT:

The Accessibility Coordinator issue correspondence to the Huron County 2017 IPM Committee offering assistance in an advisory capacity with regards to accessibility for the Huron County IPM 2017.

CARRIED

7.3 Draft Huron County Universal Design and Accessibility Guideline – Requirements (Mitchell Avis & Arthur Churchyard)

Mitchell Avis presented the revised document and explained how it is intended to be used, including the circumstances in which it applies. Differences between the previous and current document were reviewed. The consultation with Chief Building Officials was reviewed.

Committee Members were interested in the consultation schedule and the Committee provided input on their desire to have a workshop organized for local engineering and design professionals to inform them of the document and receive their input before it is finalized. Sandra Thompson agreed to help organize the workshops. The next steps for approval were agreed to be: forwarding to local municipal councils for staff review and feedback; receiving input from a workshop with local professionals; presenting a revised document to the HCAAC for approval; presenting the revised document to County Council for approval; and forwarding back to local municipalities for approval via by-law.

The HCAAC directed staff to develop a stronger name to reflect the legislative basis **for the document, such as “Huron County Accessibility Standards”**.

MOTION

Moved By: Member McCauley and Seconded By: Member Hicks

THAT:

The HCAAC accept the consultation schedule as presented for the Draft Huron County Universal Design and Accessibility Guideline – Requirements

CARRIED

7.4 Accessibility & Active Transportation Presentation (Arthur Churchyard)

The Active Transportation Plan process was outlined for the committee by Arthur Churchyard. The HCAAC provided a number of points for the consideration of the

consultants developing the Plan, including safety, linkages with recreation, linkages with public transportation, linkages with alternative modes of travel (small electronic vehicles), and the importance of accessible paths separate from roads.

7.5 2013 AODA Compliance Report

MOTION:

Moved By: Warden Robertson and Seconded By: Member Austin

THAT:

The HCAAC recommend the 2013 AODA Compliance Report be compiled by the Accessibility Coordinator, reviewed by the Senior Management Team and presented to the Huron County Council for approval to ensure compliance with the AODA.

CARRIED

**8. Accounts and Financial Statements:**

Accounts up to and including September 19, 2013 totalling \$2,474.80 were reviewed. Accounts up to and including October 24, 2013 totalling \$4,566.64 were reviewed

The financial statements for the period ending August 31, 2013 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
HCAAC	779	-	36,412	40,296	35,633	40,296

The financial statements for the period ending September 30, 2013 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
HCAAC	779	-	41,822	45,333	41,043	45,333

MOTION:

Moved By: Warden Robertson and Seconded By: Member Hicks

THAT:

The accounts up to and including September 19, 2013 and October 24, 2013 and the financial statements for the periods ending August 31, 2013 and September 30, 2013 be received.

CARRIED

**9. Reports from the HCAAC Sub-Committees:**

9.1 Special Events, Awareness & Community Education Committee:

- BIA Speaking Engagements Verbal Update – Debbie Braun updated members on speaking engagements. They have been well received with positive feedback on education of attendees.

- International Day for Persons with Disabilities on December 3 with the Avon Maitland District School Board called "In Your Shoes Event" for grade 6 students Verbal Update – Lorie Falconer updated members.

**10. New Business and/or Unfinished Business:**

**11. Items for the Next Meeting Agenda:**

- Review of 2014 Goals & Objectives
- National Access Awareness Week Event & Awards Program

**12. Next Meeting:**

The next meeting dates are January 13, 2014, March 17, 2014, June 16, 2014, September 15, 2014 and November 17, 2014.

Chair Gowing thanked everyone for their support, and the education and awareness that he has gained as chair of the HCAAC. Chair appointments by Council will be December 4, 2013. Sandra Thompson thanked Chair Gowing for his support.

**13. Adjournment:**

MOTION:

Moved by: Member Bezaire and Seconded: Member Braun

THAT:

The HCAAC meeting; do now adjourn at 11:28 a.m.

CARRIED

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Chair Paul Gowing