

**COMMITTEE OF THE WHOLE  
DAY 1 – MEETING MINUTES**

Goderich, Ontario  
August 2, 2017

The Committee of the Whole Day 1 met in the Court House Council Chambers in Goderich on the 2<sup>nd</sup> day of August 2017.

**1. Call to Order:**

All members of Council were present. Chair MacLellan called the meeting to order at 9:02 a.m.

**2. Approval of the Agenda:**

MOTION:

Moved By: Councillor Gowing and Seconded By: Councillor Versteeg

THAT:

The Committee of the Whole Day 1 Agenda for August 2, 2017 be accepted and all reports included in the Agenda be received as presented.

CARRIED

**3. Declaration of Pecuniary Interest and the General Nature Thereof:**

No declarations of pecuniary interest were stated.

**4. Delegations/Petitions/Presentations:**

**4.1 Presentation to Huron Residential Hospice – Warden’s Charity Golf Tournament**

Yvonne Kitchen, Chair of the Board, Huron Hospice Volunteer Service and Shirley Dinsmore, Executive Director, Huron Hospice Volunteer Service were in attendance to receive the donation. Both are also members of the Huron Residential Site Development Committee. Gwen Devereaux was also in attendance as Chair of our "Moments Matter" capital campaign.

**5. Councillor’s Issues:**

Warden Ginn invited members of Council to participate in the “Behind the Bars” program at Huron Historic Gaol. Staff will email information to members.

**6. Consent Agenda – Items 6.1 through 6.6:**

Items listed under the Consent Agenda are considered routine and may require discussion but no action on the part of Council. Consent Agenda items are received in one motion. Council members may request that one or more items be removed for further action.

**6.1 Delegated Consents under the Planning Act: (prepared by Senga Smith)**

The authority to grant undisputed consents is delegated to the Director of Planning under By-law No. 2017-051. The report lists the applications which received provisional consent approval since the last report. County Council is notified for information and appeal purposes only.

RECOMMENDED MOTION:

THAT:

The recommendation of Senga Smith, Land Division Secretary, that no objections be lodged further to the Delegated Consents submitted with the report of July 13, 2017 be approved.

6.2 Zoning By-laws: (prepared by Sandra Weber)

Zoning By-laws and amendments are circulated to the County from local municipalities. These by-laws are reviewed for conformity with the County Official Plan and with the local Official Plan. The By-laws are listed in the report.

RECOMMENDED MOTION:

THAT:

The recommendation of Sandra Weber, Director of Planning, that no objections be lodged to the Zoning By-laws submitted with the report of July 11, 2017, be approved.

6.3 Forest Conservation: (prepared by Dave Pullen)

RECOMMENDED MOTION: Receive for information.

6.4 Museum and Gaol Update for May and June 2017: (prepared by Elizabeth French-Gibson)

RECOMMENDED MOTION: Receive for information.

6.5 Cultural Planning and Community Development Update: (prepared by Rick Sickinger and Meighan Wark)

RECOMMENDED MOTION: Receive for information.

6.6 Accounts and Financial Statements:

Accounts up to and including July 21, 2017 were reviewed.

DEPARTMENT PROGRAM	ACCOUNT
Planning	149,201.70
Museum/Gaol	16,146.09
Council	3,505.52
Corporate	5,573,320.68

Financial statements for the period ending June 30, 2017 were reviewed.

DEPARTMENT PROGRAM	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
Planning	137,095	117,990	1,115,558	1,206,240	978,463	1,088,250
IT and GIS	182,301	200,898	898,576	972,894	716,275	771,996
Museum/Gaol	75,023	154,524	683,541	844,416	608,518	689,892
Huron Heritag	-	-	(13,132)	15,636	(13,132)	15,636
Council	3,225	-	214,880	283,596	211,655	283,596
Corporate	21,804,582	22,041,720	2,408,040	2,671,866	(19,396,542)	(19,369,854)

RECOMMENDED MOTION:

THAT:

The accounts up to and including July 21, 2017 and the financial statements as of June 30, 2017 be received.

Consent Agenda

MOTION:

Moved By: Councillor Fergusson and Seconded By: Councillor Hessel

THAT:

Items 6.1 through 6.6 be approved with the actions as noted.

CARRIED

**7. Planning and Development:**

7.1 Planning and Development Consents under the Planning Act (9:00):

The authority to grant or refuse to grant consents is delegated to the Committee of the Whole under By-law 54-2014. Decisions become effective upon a carried motion of the Committee of the Whole. County Council is notified for information and appeal purposes only.

There are no disputed consents this month.

7.2 Official Plan Amendment No. 12 to the Township of North Huron Official Plan, Douglas Culbert, OLS (Applicant), Kevin and Kerri Dunn (Owners), Part Lot 4, Concession 1, Wingham Ward, in the Township of North Huron, County of Huron: (presented by Laura Young)

The purpose of this Amendment is to change the land use designation for 208 Victoria Street East from Residential to Community Facility to permit a community facility use, specifically for an elementary school as an expansion of the play yard area for the abutting Sacred Heart Catholic Elementary School. There was a corresponding Zoning Amendment application and severance application. The Township of North Huron adopted the Official Plan Amendment and forwarded it to the County for approval.

MOTION:

Moved By: Councillor Frayne and Seconded By: Councillor Vincent

THAT:

The Council of the County of Huron approves the recommendation of Laura Young, Planner, that Official Plan Amendment No. 12 to the Township of North Huron Official Plan be approved;

AND FURTHER THAT:

The notice of decision be circulated.

CARRIED

MOTION:

Moved By: Councillor Watt and Seconded By: Councillor Steffler

THAT:

For the Official Plan Amendment No. 12 to the Township of North Huron Official Plan, Douglas Culbert, OLS (Applicant), Kevin and Kerri Dunn (Owners), Part Lot 4, Concession 1, Wingham Ward, in the Township of North Huron concerns raised through public comments were thoroughly considered but the effect did not influence the decision of Council to approve the application, and supportive agency comments received resulted in a decision to approve the application.

CARRIED

7.3 Energy Conservation Huron County: (presented by Rachel White)

The County has a Conservation Committee that implements the Conservation Demand Management Plan for Huron County properties and facilities. The goal of the Plan is to reduce the total energy consumption and greenhouse gas emissions and to mitigate costs through wise use of energy. The report summarizes the energy conservation initiatives being undertaken by the County and energy reduction achievements.

**MOTION:**

Moved By: Warden Ginn and Seconded By: Councillor Gowing

**THAT:**

The Council of the County of Huron directs staff to consider electric cars in the 2018 Budget.

**CARRIED**

**MOTION:**

Moved By: Councillor Versteeg and Seconded By: Councillor Hessel

**THAT:**

The Council of the County of Huron directs staff to prepare a report on joining the Maitland Valley Conservation Authority environmental conservation initiative.

**CARRIED**

**MOTION:**

Moved By: Warden Ginn and Seconded By: Councillor Vincent

**THAT:**

The Council of the County of Huron receives the report by Rachel White, Stewardship Coordinator, dated August 2, 2017, titled Energy Conservation in Huron County, as presented for information.

**CARRIED**

**7.4 Port to Point Trail Request and the Huron County Cycling Strategy: (presented by Sandra Weber)**

On July 5<sup>th</sup>, 2017, County Council received a presentation from representatives of the Port to Point (P2P) Trail Committee requesting that the County of Huron endorse and support the development of the proposed Port To Point Trail, as referenced in the 2016 Cycling Strategy of Huron County. They also requested that Huron County assign staff to work with P2P to secure full funding of the proposed trail development. Council requested a staff report on this request as well as information on the vision and priorities of the Huron County Cycling Strategy.

**MOTION:**

Moved By: Councillor Hessel and Seconded By: Councillor Watt

**THAT:**

The Council of the County of Huron receives the report by Sandra Weber, Director, dated July 19, 2017, titled Port to Point Trail Request and the Huron County Cycling Strategy, as presented for information;

**AND FURTHER THAT:**

Council endorses the letter of support in principle for the Port to Point Trail project;

**AND FURTHER THAT:**

The Port to Point Trail representatives be directed to work with the Huron County Cycling Advisory Committee for support to advance the trail project.

**CARRIED**

**8. Cultural Services:**

**8.1 Archives Acquisition Policy: (presented by Jenna Leifso)**

**MOTION:**

Moved By: Warden Ginn and Seconded By: Councillor Van Diepenbeek

**THAT:**

The Council of the County of Huron receives the report by Jenna Leifso, Archivist, dated August 2, 2017, titled Archives Acquisition Policy, as presented for information;

**AND FURTHER THAT:**

Council reviews and approves the Archives Acquisition Policy.

**CARRIED**

- 8.2 Updated Terms of Reference for Collections Committee: (presented by Elizabeth French-Gibson)

**MOTION:**

Moved By: Councillor Steffler and Seconded By: Councillor Vincent

**THAT:**

The Council of the County of Huron receives the report by Elizabeth French-Gibson, Senior Curator, dated August 2, 2017, titled Updated Terms of Reference for Collections Committee, as presented for information;

**AND FURTHER THAT:**

Council approves the Collections Committee Terms of Reference in order that they may be adopted and included with the Huron County Museum policies as part of the 5 year review process.

**CARRIED**

**9. Administration, Policies and Other Issues:**

- 9.1 Bill 145 – Schedule 2 to Schedule 1: (presented by Erin Thomson)

**MOTION:**

Moved By: Councillor Vincent and Seconded By: Warden Ginn

**THAT:**

The Council of the County of Huron receives the report by Erin Thomson, Safety and Wellness Supervisor, dated August 2, 2017, titled Bill 145 – Schedule 2 to Schedule 1, as presented for information.

**CARRIED**

- 9.2 Early Retirement Extended Benefits: (presented by Michael Blumhagen)

**MOTION:**

Moved By: Councillor Cole and Seconded By: Councillor Gowing

**THAT:**

The Council of the County of Huron receives the report by Michael Blumhagen, Treasurer, dated August 2, 2017, titled Early Retirement Extended Benefits, as presented for information.

**CARRIED**

- 9.3 Above the Falls – Write-off of \$50,000 impaired loan: (presented by Michael Blumhagen)

**MOTION:**

Moved By: Councillor Gowing and Seconded By: Warden Ginn

**THAT:**

The Council of the County of Huron receives the report by Michael Blumhagen, Treasurer, dated August 2, 2017, titled, Above the Falls – Write-off of \$50,000 impaired loan, as presented for information;

AND FURTHER THAT:

Council approves the write off of the \$50,000 loan that was provided to Above the Falls Community Trust in 2011.

CARRIED

9.4 Public Works – Financial Reporting and Accountability: (presented by Mike Hausser)

MOTION:

Moved By: Councillor Fergusson and Seconded By: Warden Ginn

THAT:

The Council of the County of Huron receives the report by Mike Hausser, Manager of Public Works dated July 17, 2017, titled Public Works – Financial Reporting and Accountability, as presented for information;

AND FURTHER THAT:

Council directs staff to cancel the following capital projects: major patches on County Road #86 and County Road #22, ditching of County Road #22 to align with future paving work, Zurich Patrol site improvements (tree planting and lot grading), Auburn Patrol site improvement (concrete floor in storage shed) to mitigate an estimated shortfall of \$690,000 in the 2017 Public Works budget;

AND FURTHER THAT:

Council directs staff to publish future Public Works budget and variance reports using the General Ledger Accounting structure;

AND FURTHER THAT:

Council directs staff to prepare the 2018 budget addressing gaps identified as part of this report.

CARRIED

Council recesses at 10:29 a.m. and resumed at 10:39 a.m.

9.5 2017 International Plowing Match County Showcase - Update: (presented by Jenna Ujiye)

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Van Diepenbeek

THAT:

The Council of the County of Huron receives the report by Jenna Ujiye, 2017 Huron County Showcase Coordinator, dated August 2, 2017, titled 2017 International Plowing Match County Showcase – Update, as presented.

CARRIED

9.6 Local Share: (presented by Brenda Orchard)

MOTION:

Moved By: Councillor Frayne and Seconded By: Councillor Watt

THAT:

The Council of the County of Huron receives the Local Share presentation by CAO Brenda Orchard, for information.

Prior to the vote, a recorded vote was requested by Councillor Hessel:

YEAS: Councillors Cole, Fergusson, Frayne, Warden Ginn, Gowing, Jewitt, MacLellan, Morrison, Steffler, Van Diepenbeek, Versteeg, Vincent, Watt.

NAYS: Councillors Donnelly, Hessel

CARRIED

9.7 Final CAO Report: (presented by Brenda Orchard)

MOTION:

Moved By: Councillor Morrison and Seconded By: Councillor Vincent

THAT:

The Council of the County of Huron receives the report by CAO Brenda Orchard, dated August 2, titled Final CAO Report, as presented for information;

AND FURTHER THAT:

Council directs staff to invite SWIFT to present a delegation at the September 6<sup>th</sup> Council meeting;

AND FURTHER THAT:

Council appoints Warden Ginn and Councillors Frayne, Donnelly and Gowing to provide input into the Facility Review Option Evaluation Process.

CARRIED

**10. Correspondence:**

MOTION:

Moved By: Councillor Versteeg and Seconded By: Warden Ginn

THAT:

The Committee of the Whole Day 1 accepts correspondence not specifically dealt with, for information.

CARRIED

**11. Closed to the Public Session:**

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Fergusson

THAT:

The Committee do now go into a Closed to the Public Session at 11:38 a.m. under Section 239 of the Municipal Act, 2001 as amended; to discuss an item that relates to:

- Personal matters about an identifiable individual, including municipal or local Board employees – Staffing;

AND FURTHER THAT:

CAO Brenda Orchard remains in attendance.

CARRIED

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Versteeg

THAT:

The Committee rise from the Closed to the Public Session at 12:01 a.m.

CARRIED

- Reporting Out – CAO Orchard stated that Council was updated on the Senior Management Team perspective.

**12. Next Meeting:**

The next meeting of Committee of the Whole Day 1 will be in Goderich on Wednesday, September 13, 2017 at 9:00 a.m.

**13. Adjournment:**

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MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Gowing

THAT:

The meeting adjourn at 12:04 p.m.

CARRIED

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Councillor Bernie MacLellan

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Clerk Susan Cronin