

**HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE
(HCAAC)**

Goderich, Ontario
September 12, 2016

The Huron County Accessibility Advisory Committee met in the Council Chambers, Court House, Goderich, on September 12, 2016.

1. Chair Frayne called the meeting to order at 9:38 a.m. All members of the Committee were present.

Staff present: County Planner Carol Leeming, Technical Services Manager Jeff Kerslake, Chief Building Official Steve Fortier and County Clerk Susan Cronin.

2. Approval of the Agenda:

MOTION:

Moved by: Warden Gowing and Seconded by: Member Hicks

THAT:

The HCAAC Agenda for September 12, 2016 be accepted and all the reports included in the agenda be received, as presented.

CARRIED

3. Declaration of Pecuniary Interest and the General Nature Thereof:

There were no declarations of pecuniary interest stated.

4. Minutes:

MOTION:

Moved by: Member Burnfield and Seconded by: Member Jacques

THAT:

The minutes of the Huron County Accessibility Advisory Committee meeting of March 14, 2016 be adopted as circulated.

CARRIED

5. Delegations/Petitions/Presentations: None.

6. Committee Member Issues:

Member Burnfield informed members that he is relocating out of Huron County and regretfully tendered his resignation. Chair Frayne thanked him for his service.

Member O'Reilly reviewed some information from IPM 2017. Emily Morrison is the Huron County Staff contact for IPM 2017 information.

MOTION:

Moved by: Warden Gowing and Seconded by: Member Groom

THAT:

Charlene O'Reilly be a representative for the Huron County IPM 2017.

CARRIED

Clerk Cronin informed members that the 1 year and 5 year accessibility plans need to be reviewed, approved by Huron County Accessibility Committee, Huron County Council and sent to the province. Debbie Braun, Laurie Jacques and Clerk Cronin will review/update these documents for presentation to the Committee.

7. Correspondence:

MOTION:

Moved by: Member Burnfield and Seconded by: Member Jacques

THAT:

The Huron County Accessibility Advisory Committee accepts correspondence not specifically dealt with, for information.

CARRIED

8. Reports of the HCAAC Sub-Committees:

8.1 Building Plan Review, Site Plan & Physical Architectural Assessment Committee:
(presented by Carol Leeming)

- April 27, 2016 - Met with Martin Quinn from the Town of Goderich regarding the proposed new playground at Cove Beach. Recommendations were made. Accessibility requirements for all playgrounds were also discussed as Martin had recently taken extensive training.
- June 22, 2016 - Met with staff from the Huron County Economic Development Department to discuss the renovation plans for their new office space on the second floor of 54 West Street, Goderich. Recommendations were made.

8.2 Other Inquiries: (presented by Carol Leeming)

- January inquiry from Exeter Legion regarding doors and elevator accessibility requirements. Referred to local Building Official for further information as there was a major update to the Building Code in 2015 which established standards for accessible door openers and elevators.
- Accessibility information sent to Blyth Church re: seating area and stage accessibility; information also sent to West Wawanosh Mutual Insurance re: parking.
- Committee Member Debbie Braun met with the Wingham Medical Clinic in July to discuss accessibility at their office as well as accessible fonts on their signage.
- Inquiry from the Municipality of Bluewater related to site plan design for a commercial building. Referred to the Bluewater's Universal Design and Accessibility Guideline for Site Plan Control and suggested a review of the site plan with their Municipal Planner.
- Carol Leeming and Claire Dodds (Planning and Development Department staff) took a GAATES online course related to the AODA Design of Public Spaces.

Moved by: Member Hicks and Seconded by: Member O'Reilly

THAT:

The HCAAC receive the reports from the sub committees for information.

CARRIED

9. New Business and/or Unfinished Business:

9.1 Accessibility for Ontarians with Disabilities Act (AODA), 2005 – File Review (Audit): (presented by Susan Cronin for information)

This report along with the 2016 Annual Accessibility Plan as amended and the Multi Year Accessibility Plan as amended were received and approved by County Council on April 6, 2016.

9.2 Wheel Chair Driving Program at the REACH in Clinton: (presented by Chair Dave Frayne). Chair Frayne informed members that he had a tremendous experience and he has requested Matt Lee to attend the next meeting for a presentation.

10. Accounts and Financial Statements:

Accounts up to and including: March 24, 2016 totalling \$5,641.55, April 7, 2016 totalling \$1,244.16 and May 19, 2016 totalling \$3,384.93 and the financial statements for the period ending July 31, 2016 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD	YTD Budget	YTD	YTD	YTD	YTD
HCAA	-	-	17,662	35,777	17,662	35,777

MOTION:

Moved By: Member Braun and Seconded By: Member Burnfield

THAT:

The accounts up to and including March 24, 2016, April 7, 2016 and May 19, 2016 and the financial statements for the period ending July 31, 2016, be received.

CARRIED

11. Closed to the Public Session: None.

12. Items for the Next Meeting Agenda:

- Best Option for Screen Readers ensuring compliance
- Public Request Form to the Building Plan Review, Site Plan and Physical Architectural Assessment Committee
- National Access Awareness Week Update
- IPM 2017
- Matt Lee, REACH to make presentation

14. Next Meetings:

The next meeting is November 14, 2016.

15. Adjournment:

MOTION:

Moved by: Member Jacques and Seconded by: Member Burnfield

THAT:

The HCAAC meeting adjourn at 9:57 a.m.

CARRIED

 Chair David Frayne